



NIGERIA CUSTOMS SERVICE TENDERS BOARD

CUSTOMS HEADQUARTERS, WUSE ZONE 3, ABUJA

Website: www.customs.gov.ng

E-mail: ngcustomsboard1@yahoo.com

INVITATION FOR EXPRESSION OF INTEREST IN CONDUCTING BIOMETRIC TECHNOLOGY EXERCISE AND PRODUCTION OF ASSETS REGISTER FOR NIGERIA CUSTOMS SERVICE

1. INTRODUCTION :

The Nigeria Customs Service invites interested and reputable Contractors and Firms with relevant experience to write and express interest in the above mentioned exercises under the 2010 Capital Budget Projects.

2. DESCRIPTION AND SCOPE:

- (a) Conducting Head count for entire workforce of Nigeria Customs Service using Biometric Technology;
- (b) Production of Asset Register (Moveable and Immovable [Fixed]) and Valuation of Nigeria Customs Service properties nationwide.

3. REQUIREMENTS:

To be considered, interested contractors must submit the following:-

- (a) Evidence of company registration with Corporate Affairs Commission;
- (b) Evidence of registration as a Contractor with the Nigeria Customs Service;
- (c) Evidence of current Tax Clearance Certificate for the last three (3) years (2007, 2008 and 2009);
- (d) Evidence of having fulfilled all obligations in relation to Pensions and Social Security Contributions in accordance with the provisions of the Pensions Act, 2004 and Section 16 (6) (c) of the Public Procurement Act, 2007;
- (e) Evidence of VAT Registration, Remittance and Tax Identification Number (TIN);
- (f) Company Profile including Key Staff and Strength;
- (g) Details of equipment;
- (h) Name, address of Banker(s) and letter of Reference from Bank(s)
- (i) Verifiable details of similar contracts previously executed in the last five (5) years including letters of Award, Agreements and Completion Certificates.

4. COLLECTION OF TENDER DOCUMENTS:

Interested companies are to collect Tender Documents from the office of the Comptroller (Technical Services), Room 145, Nigeria Customs Service Headquarters, Abidjan Street, Wuse – Zone 3, Abuja.

5. SUBMISSION OF BIDS:

Bid documents should each be sealed and labelled '**Technical**' and '**Financial**' Bids separately as appropriate, put in separate envelopes and labelled at the top right hand corner as Technical or Financial stating the name of the project in each case.

The documents are to be submitted to the address below not later than **Friday 17th September 2010 by 4.00pm.**

6. OPENING OF TENDERS:

Representatives of the bidding companies and members of the public, especially Civil Rights Organizations are invited to witness the opening of the tenders at **10.00am** on the **21st September, 2010** at the address below.

7. NOTE:

Please note that only Contractors that have been successful in the Technical bid will be considered for the Financial Bid.

**The Secretary
Nigeria Customs Service Tenders Board
Room 323, Customs Headquarters,
Wuse - Zone 3, Abuja.**