

NIGERIA CUSTOMS SERVICE

Single Window Conference

“Achieving the Nigeria SW Vision – Feasibility Study Findings”

Venue: Rockview Hotel Conference Hall
17B Park Lane GRA, Apapa Lagos

11th – 12th December 2012

INVITATION TO THE SINGLE WINDOW CONFERENCE

PURPOSE AND OBJECTIVE

- To present the NSW Roadmap, implementation plan, and key recommendations for realizing the NSW
- To present organizational, financial and cost/benefit analysis for the proposed solution
- To present the proposed future solution for the National Single Window (NSW) in Nigeria. Areas covered in the feasibility study include:
 - Business Processes – presentation of the to-be processes and improvement measures required to reach the objectives of the better Nigeria trade environment
 - Data Harmonization – presentation of the harmonized NSW Data Set
 - ICT - application and infrastructure Architectures supporting the new processes
 - Legislation – assessment and recommendations on the legislation
 - Stakeholder Relations – present recommendations on stakeholder relations
 - Change Management – provide recommendations on change management
- To validate and collect feedback from all stakeholders for the conclusion of the Feasibility Study

WHO SHOULD PARTICIPATE

This conference is aimed at policy makers, government officials, business managers, analysts, service providers, representatives of international cooperation agencies working in the field of Trade Facilitation, academia and experts in trade and e- Business.

ANNOTATED PROGRAMME

DAY 1: TUESDAY 11 DECEMBER 2012	
08:30 – 09:00	Registration
09:00 – 10:30	Session 1: Introduction Welcome & Opening Opening Remarks Realising our Vision Keynote Address

10:30 – 11:00	<i>Break</i>
11:00 – 13:00	<p>Session 2: Towards the Vision</p> <ul style="list-style-type: none"> • Background and key drivers behind the NSW • Objectives for NSW • Feasibility study approach <p>Session 3: A high level view of the NSW Solution and Services</p> <ul style="list-style-type: none"> • High level process model • NSW Services • High level ICT architecture • Legislation
13.00 – 14.00	<i>Lunch break with exhibition</i>
14:00 – 15:30	<p>Session 4: Roadmap to the Future & Key Recommendations</p> <ul style="list-style-type: none"> • High level master plan for developing the Nigeria SW • Benefits, improvements and costs • Organizational model and financial model • Key recommendations for implementation • Q&A
15:30 – 16:00	<i>Break with exhibition</i>
16:00 – 17:00	<p>Session 5: Business Process Model</p> <ul style="list-style-type: none"> • Key process scenarios • Process components • Proof-of-concept

DAY 2: WEDNESDAY 12TH DECEMBER 2012	
09:30 – 10:45	<p>Session 6: Business Process Model (continued)</p> <ul style="list-style-type: none"> • Improvement measures • Consequences • Recommendations • Q&A <p>Session 7: Data Harmonization</p> <ul style="list-style-type: none"> • The NSW Data Set • Data harmonization statistics and improvements • Recommendations • Q&A
10:45 – 11:00	<i>Break with exhibition</i>
11:00 – 13:00	<p>Session 8: ICT Blueprint presentation</p> <ul style="list-style-type: none"> • Application architecture • ICT Infrastructure • Training strategy • Recommendations and implementation plan

	<ul style="list-style-type: none"> • Q&A <p>Session 9: Legal analysis for implementation of the NSW</p> <ul style="list-style-type: none"> • Review of existing legal and regulatory framework • Recommendations for legislation improvement • Q&A
13:00 – 14:00	<i>Lunch break with exhibition</i>
14:00 – 15:00	<p>Session 10: Stakeholder relations & Change management</p> <ul style="list-style-type: none"> • Change Management plan • Communication plan • Capacity Building and training plan • Recommendations for implementation • Q&A
15:00 – 15:30	<i>Break</i>
15:30 – 16:30	<p>Session 11: Summary of the Workshop and Closing Remarks</p> <p>CLOSING</p>